

2018-2019 Verification Worksheet (Dependent Student)

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Dependent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

B. Dependent Student's Family Information

List below the people in your parent(s)' household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2018, through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA for 2018–2019. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.
- Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2018, and June 30, 2019. *If more space is needed, attach a separate page with the student's name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes / No</i>
		<i>Self</i>	St Louis College of Health Careers	Yes

C. Dependent Student's Income Information to Be Verified: Select one of the options as listed below: _____

Tax Return Filers - Important Note: If the student and or parent filed, or will file, an amended 2016 IRS tax return, the student must contact the financial aid administrator before completing this form.

Option 1 - I, the student, have not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2016 IRS income information into the student's FAFSA. See instructions on <https://studentaid.ed.gov/sa/fafsa> for information on how to use the IRS Data Retrieval Tool. The student's school cannot complete the verification process until the IRS information has been transferred into the FAFSA.

Option 2 - I, the student, am unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and the student will submit to the school a 2016 IRS tax return transcript, not a photocopy of the income tax return. To obtain an IRS tax return transcript, go to www.irs.gov and click "Get a Tax Transcript by Mail" and then click "Get Transcript by Mail", or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number address and tax filing status.

Option 3 - The student's and/or spouse's 2016 IRS tax return transcript is being submitted along with this worksheet.

Option 4 - The student/spouse has been granted a Filing Extension by the IRS, they have attached a copy of the:

1. IRS Form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return," that was filed with the IRS for tax year 2016
2. IRS approval of an extension beyond the automatic six-month extension for tax year 2016; and
3. IRS Form W-2 for each source of employment income received for tax year 2016 and, if self-employed, a signed statement certifying the amount of the individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2016.
4. A copy of the IRS verification of Non-Filing letter dated on or after October 1st 2017

Option 5 - The student/spouse has an amended IRS Income Tax Return, they have attached a copy of,

1. A 2016 IRS Tax Return transcript (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; and
2. A signed copy of the 2016 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS

Option 6 - The student/spouse was a victim of IRS Tax related Identity Theft, they have attached a copy of,

1. A Tax Return DataBase View (TRDBV) transcript obtained from the IRS, or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; and
2. A statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

Option 7 - The student/spouse has filed a non-IRS Income Tax Return, they have attached a copy of,

1. A transcript that was obtained at no cost from the relevant taxing authority of a U.S. territory (Guam, American Samoa, the U.S. Virgin Islands) or commonwealth (Puerto Rico and the Northern Mariana Islands), or a foreign central government, that includes all of the tax filer's income and tax information required to be verified for tax year 2016; or
2. If a transcript can not be obtained at no cost from the relevant taxing authority, a signed copy of the 2016 income tax return(s).

Non-Tax Filers

Option 8- The student was not employed at all and had no income earned from work in 2016

Option 9- The student was employed in 2016 and have listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is attached. Attach copies of all 2016 IRS W-2 forms issued to the student and/or spouse by employoyers.

List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

D. Parent(s) Income Information to Be Verified: Select one of the options as listed below: _____

Tax Return Filers - Important Note: If the student and or parent filed, or will file, an amended 2016 IRS tax return, the student must contact the financial aid administrator before completing this form.

Option 1 - I, the parent(s), have not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2016 IRS income information into the student's FAFSA. See instructions on <https://studentaid.ed.gov/sa/fafsa> for information on how to use the IRS Data Retrieval Tool. The student's school cannot complete the verification process until the IRS information has been transferred into the FAFSA.

Option 2 - I, the parent(s), am unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and the student will submit to the school a 2016 IRS tax return transcript, not a photocopy of the income tax return. To obtain an IRS tax return transcript, go to www.irs.gov and click "Get a Tax Transcript by Mail" and then click "Get Transcript by Mail", or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, address, and tax filing status.

Option 3 - The parent(s) 2016 IRS tax return transcript is being submitted along with this worksheet.

Option 4 - The parent(s) has been granted a Filing Extension by the IRS, they have attached a copy of the:

1. IRS Form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return," that was filed with the IRS for tax year 2016
2. IRS approval of an extension beyond the automatic six-month extension for tax year 2016; *and*
3. IRS Form W-2 for each source of employment income received for tax year 2016 and, if self-employed, a signed statement certifying the amount of the individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2016.
4. A copy of the IRS verification of Non-Filing letter dated on or after October 1st 2017

Option 5 - The parent(s) have an amended IRS Income Tax Return, they have attached a copy of,

1. A 2016 IRS Tax Return transcript (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; and
2. A signed copy of the 2016 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS.

Option 6 - The parent(s) was a victim of IRS Tax related Identity Theft, they have attached a copy of,

1. A Tax Return Data Base View (TRDBV) transcript obtained from the IRS, or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; and
2. A statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

Option 7 - The parent(s) has filed a non-IRS Income Tax Return, they have attached a copy of,

1. A transcript that was obtained at no cost from the relevant taxing authority of a U.S. territory (Guam, American Samoa, the U.S. Virgin Islands) or commonwealth (Puerto Rico and the Northern Mariana Islands), or a foreign central government, that includes all of the tax filer's income and tax information required to be verified for tax year 2016; or
2. If a transcript can not be obtained at no cost from the relevant taxing authority, a signed copy of the 2016 income tax return(s).

Non-Tax Filers

Option 8 - The parent(s) was/were not employed at all and had no income earned from work in 2016.

Option 9 - The parent(s) was/were employed in 2016 and have listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is attached. Attach copies of all 2016 IRS W-2 forms issued to the parent(s) by employers. List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

E. Statement of Educational Purpose

I CERTIFY THAT I _____ AM THE INDIVIDUAL SIGNING THIS STATEMENT OF EDUCATIONAL PURPOSE AND THAT THE FEDERAL STUDENT FINANCIAL ASSISTANCE I MAY RECEIVE WILL BE USED ONLY FOR EDUCATIONAL PURPOSES AND TO PAY THE COST OF ATTENDING **ST. LOUIS COLLEGE OF HEALTH CAREERS** FOR 2018-2019.

(A copy of a government issued-unexpired ID and a copy of your high school transcript, diploma or GED certification may be requested to be attached to this form by your financial aid administrator at your college.)

F. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the financial aid administrator at your school.

You should make a copy of this worksheet for your records.

